

## **Position: Facilitator UP House Montréal**

*UP House is a community center in Montréal established in 2010. The founders aimed to create a place that eliminates social isolation and rebuilds the confidence, purpose, and community of adults living with mental illness. We are an evidence-based model referred to as a “Clubhouse,” and we are one of 320 clubhouses worldwide: the only clubhouse in Québec.*

*Fundamental is our belief that everyone has strengths and that mobilizing and sharing those strengths is the key to building hope and change. Clubhouses create opportunities for members to learn or practice skills to use towards their personal goals (such as returning to work or school or improving daily living skills), as well as aid with finding services such as housing, food banks, health care, or employment.*

### **Responsibilities:**

- Actively engage members in participation in all areas of the operation and decision making of the UP House
- Work collaboratively with staff and members to develop and implement UP House programs and policies according to the philosophy of Clubhouse International ([www.clubhouse-intl.org](http://www.clubhouse-intl.org))
- Support members in their exploration and realization of their individual recovery goals
- Focus on the abilities and potential of each member while accepting the challenges they face in their recovery process.
- Provide day to day oversight of program activities and functions of UP House
- Assist members with all aspects of community support services including employment, housing, and education.
- Co-animate, with members, social, recreation and wellness activities
- Provide coverage on a rotating basis for evening, weekend, holidays, and social activities.
- Provide support for new programs – Community Volunteering and Transitional Employment

**Requirements:**

- College Diploma or University Degree and / or related experience in a Health/Human Services related field.
- Ability to communicate effectively with both individuals and groups.
- Ability to work both autonomously and in a team.
- Flexibility, openness, sense of humor
- Knowledge of mental illness
- A commitment to the values and beliefs of a Clubhouse program for people living with mental illness, expressed in the International Standards for Clubhouse
- Excellent oral and written communication skills in French and English
- Strong Computer literacy skills (Microsoft Word, Excel, PowerPoint, Canva) and technology skills/ platforms (Zoom, Teams)
- A willingness to participate in the two-week Clubhouse Training Program at a certified Training Base.
- Maintain the ability to pass a criminal background check.

**Salary is according to the current remuneration policy and qualifications and experience.**

**Full-time position 35hrs per week**

**To Apply:**

Write two paragraphs that tells us about yourself, why you would like the position and what you bring to the position. Please include a CV in either English or French. We will only contact people who are invited to an interview. Thank you in advance for your time and care applying for the position.

Please send your letter and CV to: [devon.reid@urbanpardes.org](mailto:devon.reid@urbanpardes.org) with the subject line:

**Facilitator UP House****Additional:**

Please learn more about the Clubhouse Model by reading the International Standards for Clubhouse Model at [www.clubhouse-intl.org](http://www.clubhouse-intl.org).

Please learn more about UP House here: <https://www.uphouse.org/>

Thank you!